

**Personnel Management**  
**Building and Grounds Department**

**Our Mission:** Cambridge-Isanti Public Schools Building and Grounds Department will provide students, staff and community members with quality facilities that function smoothly and are clean, attractive, pleasant, welcoming and safe.

**Creed:**

**Our Department:**

**Head Custodians**---Conduct and supervise the program for care and maintenance of the school building, site and equipment.

**Maintenance Custodians**--- Provide preventive maintenance and repair of facilities.

**Night Lead Custodians** – Evening charge person who oversees cleaning and after hour usage of facilities.

**Evening Custodians**--- Provide thorough, systematic cleaning of facilities.

**Weekend/Security Custodian**—Ensures proper operations and security for all facilities on weekends, holidays and during non-school times, and maintenance to facilities.

**Energy Efficiency Coordinator**-- Implements comprehensive energy program to all district buildings. Monitors energy use from quarterly usage reports. Does grant writing for buildings and grounds. Provides communication to students, staff and the public from the Buildings and Grounds Department.

**Maintenance Specialist**—Provides troubleshooting and high level repair and maintenance as required to all facilities including automation systems. Provides district level support and assistance to Maintenance Custodians and also supports district health and safety programs and emergency plans.

**Building and Grounds Director**--- Administrative leadership and organization for all aspects of Buildings and Grounds including Budget management, Health and Safety, long range facilities planning and Construction.

For further information contact:

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